

# General Data Protection Regulation

AMOY GROUP B.V., Herengracht 320, 1016 CE Amsterdam, The Netherlands, is responsible for processing personal data as outlined in this privacy statement.

Contact details:

<https://www.amoygroup.com/contact/>

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## Article 1 Personal data we process

AMOY GROUP B.V. processes your personal data because you use our services and/or because you provide this information to us. Below is an overview of the personal data we process:

- First and last name
- Gender
- Date of birth
- Place of birth
- Address details
- Phone number
- Email address
- Bank account number

## Article 2 Special and/or sensitive personal data we process

Our website and/or service does not intend to collect data about visitors under the age of 16 unless they have parental or guardian consent. However, we cannot verify if a visitor is over 16. We encourage parents to be involved in their children's online activities to prevent data from being collected without parental consent. If you believe we have collected personal information about a minor without consent, please contact us at [info@amoygroup.com](mailto:info@amoygroup.com), and we will delete that information.

## Article 3 Purpose and legal basis for processing personal data

AMOY GROUP B.V. processes your personal data for the following purposes:

- Handling your payment
- To contact you by phone or email if necessary to carry out our services
- AMOY GROUP B.V. also processes personal data when required by law, such as data needed for tax purposes.

#### **Article 4 Automated decision-making**

AMOY GROUP B.V. makes decisions based on automated processing that may have significant consequences for individuals. These decisions are made by computer programs or systems without human intervention (e.g., an employee of AMOY GROUP B.V.). The following computer programs or systems are used:

- Mailchimp

#### **Article 5 How long we keep personal data**

AMOY GROUP B.V. will not retain your personal data longer than necessary to fulfill the purposes for which your data is collected. We apply the following retention periods for the following (categories of) personal data:

- 7 years

#### **Article 6 Sharing personal data with third parties**

AMOY GROUP B.V. only provides data to third parties if necessary for the execution of our agreement with you or to comply with a legal obligation.

#### **Article 7 Cookies or similar techniques we use**

AMOY GROUP B.V. does not use cookies or similar techniques.

#### **Article 8 Access, modification, or deletion of data**

You have the right to access, correct, or delete your personal data. Additionally, you have the right to withdraw your consent to the data processing or object to the processing of your personal data by AMOY GROUP B.V., and you have the right to data portability. This means you can request us to send the personal data we have about you in a computer file to you or another organization specified by you.

You can send a request for access, correction, deletion, data transfer of your personal data, or a request to withdraw your consent or object to the processing of your personal data to [info@amoygroup.com](mailto:info@amoygroup.com). To ensure that the request for access was made by you, please include a copy of your ID with your request. Please black out your photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number, and Citizen Service Number (BSN) to protect your privacy. We will respond as soon as possible, but within four weeks. AMOY GROUP B.V. also wants to inform you of your right to file a complaint with the national supervisory authority, the Dutch Data Protection Authority (Autoriteit Persoonsgegevens). You can do so via the following link: [<https://autoriteitpersoonsgegevens.nl/en/contact-dutch-dpa/contact-us>](<https://autoriteitpersoonsgegevens.nl/en/contact-dutch-dpa/contact-us>)

## **Article 9     How we secure personal data**

AMOY GROUP B.V. takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure, and unauthorized modification. If you believe your data is not properly secured or there are signs of misuse, please contact our customer service or via [info@amoygroup.com](mailto:info@amoygroup.com).